Contract Overview	
Contract Type	Amendment to Sole Source Contract
Contract Title	High School Graduations
Method of Procurement	Sole Source
	The Eagle Bank Arena is the only venue in Fairfax County that has the capacity to provide indoor seating for 5,000 guests and the availability to host up to 25 FCPS high school graduations.
Contract #	https://www.fairfaxcounty.gov/cregister/ContractDetails.aspx?contractNumber=4400011901
Vendor Name	Centre Group Limited Partnership Dba EagleBank Arena

Contract Summary	
Description of Services	The Contractor provides a venue for FCPS high schools to conduct graduation ceremonies.
Contract Start Date	May 12, 2023
Contract End Date	June 30, 2028
Initial Term of Contract	Five (5) Years
Contract Renewals	0
Total Contract Value	$ 2,500,000
Annual Value	$ 500,000
Funding Source	School Operating
Pricing Structure	Firm fixed pricing per graduation ceremony
Contract Terms	The vendor agreement was negotiated to align with FCPS requirements and to incorporate the Fairfax County mandatory terms and conditions.

Strategic Alignment	
Sponsor	Geovanny Ponce, chief of schools
Strategic Plan Goal	☐ Goal 1 - Strong Start: PreK-12 ☐ Goal 2 - Safe, Supported, Included, and Empowered ☑ Goal 3 - Academic Growth and Excellence

	☐ Goal 4 - Equitable Access and Opportunity ☐ Goal 5 - Leading for Tomorrow's Innovation
Department	Department of School Improvement and Supports
Description of Need	Fairfax County Public School Systems (FCPS) has an obligation to provide high school graduation ceremonies which requires the rental of graduation spaces large enough to accommodate 5,000 guests. This allows schools to forego a ticketing system so that graduates are not limited in their number of guests. An indoor space prevents rescheduling due to weather events such as rain and high temperatures.
Background Information	Venues in the DC Metro area that could accommodate over 5,000 attendees were researched. The EagleBank Arena is the only venue with the capacity to provide indoor seating for 5,000 guests and the availability to host up to 25 FCPS high school graduations each year. DAR Constitution Hall is the only other space that can accommodate certain FCPS high school graduations. Generally, 2-4 FCPS high school graduations are held at DAR Constitution Hall. Given DAR's capacity, the venue is only conducive to hosting graduations for schools with smaller graduating classes. The Contractor has increased prices to reflect recent investments in safety, including the addition of specialized security personnel and the installation of advanced weapons detection systems.

Amendment Detail	
Description of Contract Change	The contract is amended to increase the price by 15% and to update the schedule to incorporate the dates and times of each school's graduation ceremony for 2026.
Annual Value of Change	$60,000
Total Contract Value of Change	$180,000

Compliance and Reviews			
Cybersecurity Review	☐ Yes	☐ No	☑ Not applicable
IT Review	☐ Yes	☐ No	☑ Not applicable
Legal Review	☐ Yes	☐ No	☑ Not applicable
Risk Management Review	☐ Yes	☐ No	☑ Not applicable